

CONNERTON EAST COMMUNITY DEVELOPMENT DISTRICT

District Office – Wesley Chapel, Florida (813) 994-1001
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614

November 6, 2023

Board of Supervisors
**Connerton East Community
Development District**

AGENDA

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Connerton East Community Development District will be held on November 14, 2023 at 9:00 a.m., at the Residence Inn by Marriott Tampa located at 2101 Northpointe Parkway, Lutz, Florida 33588. The following is the agenda for the meeting:

BOS MEETING:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Regular Board of Supervisors Meeting Minutes for October 10, 2023 Tab 1
 - B. Ratification of Operation & Maintenance Expenditures for September 2023..... Tab 2
- 4. BUSINESS ITEMS**
 - A. Consideration of Mail Kosk Parking Policies Tab 3
 - B. Consideration of Towing Agreement for Mail Kiosk Areas..... Tab 4
 - C. Consideration of Solar Lighting Service Agreements Tab 5
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Aquatic Report Tab 6
 - D. District Manager Tab 7
 - i. Presentation of Website Compliance Report Tab 8
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,

Debby Wallace

Debby Wallace
Regional District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CONNERTON EAST
COMMUNITY DEVELOPMENT DISTRICT**

The regular Meeting of the Board of Supervisors of Connerton East Community Development District was held on **Tuesday, October 10, 2023, 9:02 a.m.** at the Residence Inn by Marriott Tampa at 2101 Northpointe Parkway, Lutz, Florida 33588.

Present and constituting a quorum:

Kelly Evans	Board of Supervisor, Chairman Board
Lori Campagna	Supervisor, Vice-Chair
Paulo Beckert	Board Supervisor, Assistant Secretary
Christopher Smith	Board Supervisor, Assistant Secretary

Also present were:

Debby Wallace	District Manager, Rizzetta & Company
John Vericker	District Counsel, Straley Robin Vericker
Brian Surak	District Engineer Clearview (via phone)

FIRST ORDER OF BUSINESS

Call to Order

Ms. Wallace called the meeting to order at 9:02 a.m. confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

Audience members were present with no comments.

THIRD ORDER OF BUSINESS

**Consideration of Regular Board of
Supervisors Meeting Minutes for
August 8, 2023**

On a Motion by Mr. Smith, seconded by Mr. Beckert, with all in favor, the Board of Supervisors approved the Regular Meeting Minutes for August 8, 2023, as presented, for the Connerton East Community Development District.
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FOURTH ORDER OF BUSINESS

**Ratification of Operation and
Maintenance Expenditures for July and
August 2023**

On a Motion by Ms. Evans, seconded by Mr. Smith, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures July 2023 (\$24,041.40) and August (\$13,395.17), for the Connerton East Community Development District

FIFTH ORDER OF BUSINESS

**Ratification of District Services
Addendum**

On a Motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, The Board of Supervisors ratified the District Services Addendum, for the Connerton East Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of FY 2023/2024 Insurance
Renewal**

On a Motion by Ms. Campagna, seconded by Ms. Evans with all in favor, the Board of Supervisors approved and ratified the EGIS insurance renewal for FY 2023/2024, for the Connerton East Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Solar Lighting
Services Agreement**

On a Motion by Ms. Campagna, seconded by Ms. Evans, with all in favor, the Board of Supervisors approved the Solar Lighting Services Agreement as presented, for the Connerton Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Pond Maintenance
Agreement**

On a Motion by Ms. Evans, seconded by Mr. Beckert, with all in favor, the Board of Supervisors approved the Pond Maintenance Agreement as presented, for the Connerton East Community Development District.

NINTH ORDER OF BUSINESS

STAFF REPORTS

A. District Counsel

Reminder – Auditors are asking for documents of any facilities that go from Developer to County to be on file.

B. District Engineer

Mr. Surak provided a summary of the projects completed.

C. Aquatic Report

Nothing was reported.

D. District Manager Report

Ms. Wallace reminded the Board of Supervisors that the next meeting is scheduled for November 14, 2023, at 9:00 a.m., at Residence Inn by Marriott Tampa at 2101 Northpointe Parkway, Lutz, Florida 33588.

The HOA is asking if the CDD will have an “No Overnight” parking policy for the mail kiosk. Ms. Campagna will provide the 3 locations for District Counsel to draft policies for the next agenda.

TENTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a motion from Mr. Smith, seconded by Ms. Campagna, the Board approved to adjourn the meeting at 9.20 a.m. for the Connerton East Community Development District.

Assistant Secretary

Chairman / Vice-Chairman

Tab 2

CONNERTON EAST COMMUNITY DEVELOPMENT DISTRICT

District Office - Wesley Chapel, Florida - (904) 436-6270

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

Operation and Maintenance Expenditures September 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2023 through September 30, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$22,190.71**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Connerton East Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2023 Through September 30, 2023

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Egis Insurance Advisors, LLC	100149	19502	Insurance Policy Renewal Acc#20732493 10/01/2023-10/01/2024	\$ 9,756.00
IPFS Corporation	090523-1	GAA-D21455 Payment 11 of 11 ACH	Insurance Installments Pmt#11 09/23	\$ 727.00
Jayman Enterprises, LLC	100144	2687	Dog Park Maintenance 08/23	\$ 260.00
Lutz Hotel Management, LLC	100151	092123 Lutz	Board Meeting Room Rental 10/10/23	\$ 81.33
Rizzetta & Company, Inc.	100143	INV0000083233	District Management Fees 09/23	\$ 4,100.00
Steadfast Contractors Alliance, LLC	100147	SM-9865	Landscape Maintenance 09/23	\$ 4,899.00
Straley Robin Vericker	100145	23491	Legal Services 07/23	\$ 1,962.50
Times Publishing Company	100148	Ad #0000304276 09/03/23	Legal Advertising 09/03/23	\$ 133.50
Times Publishing Company	100150	Ad #0000305572 09/13/23	Legal Advertising 09/13/23	\$ 140.80
Withlacoochee River Electric Cooperative, Inc.	100146	2221915 08/23	10129 Campanula CT 08/23	\$ 41.46
Withlacoochee River Electric Cooperative, Inc.	100146	2243217 08/23	9639 Flourish Dr - Reclaim Water 08/23	\$ 45.16
Withlacoochee River Electric Cooperative, Inc.	100146	2259463 08/23	21567 Violet Periwinkle Drive 08/23	<u>\$ 43.96</u>
Report Total				<u>\$ 22,190.71</u>